



2010 Port Hope Estival Food and Beverage Vendor Application

Your Name: _____ Business Name: _____

Street Address: _____ Phone: _____

Town/City: _____ Postal Code: _____ Fax _____

Email Address: _____

Rental fees are for one 10'x10' space, 1 table, 1-15amp electrical outlet.

** Due to many requests from previous food vendors, booths will be located such that you will be able to sell to those both inside and outside of the fenced area.

Food Vendor (supply own 10' x 10' tent): **\$200**

Do you require power? (Circle) Yes No Additional Power Required? Yes No

Do you require a table? (Circle) Yes No

Insurance: A minimum of \$2 Million liability insurance is required for all food and/or beverage vendors.

Do you have \$2 Million liability insurance? (Circle) Yes No

Please list food and/or beverage you will be selling. We do not wish to have identical items sold, allowing everyone to maximize their profits.

Set-up date is:

Friday July 30, 2010 (9am – 6pm)

Saturday July 31, 2010 (8am – 10am).

You are expected to have your booth open during the following times;

Friday from 7:00pm-close

Saturday from 11:00am- close

Sunday from 11:00am-close

Estival General Rules

Security:

You may be required to show your id tag for vehicle access to restricted areas for set-up and tear down purposes. Make sure you have it or you may be denied entry. **There will be limited on-site security at all times, as a courtesy to our vendors, however we cannot be held liable for lost, stolen or damaged product and/or vehicles. You are ultimately responsible for your own safety and security.**

Exhibits:

Each booth space is 10' x 10' exactly. Do not encroach on your neighbor. Please ensure that your display does not obstruct the view of neighboring vendors. Your booth will be safety and fireproof inspected to ensure that pegs and guy wires are not a tripping hazard; there are no fire hazards and that appropriate fire extinguishers are properly mounted and that you will conform to the Ontario Fire Marshall's Regulations.

Marquis:

Food and beverage vendors, are responsible for the provision of and set-up of your own Marquis. Chairs are not provided.

Staffing:

You are expected to maintain a staff in your booth at all times during event hours.

Signs:

You will be permitted signs in your designated area only. All other signs will be removed.

Cancellation:

If a vendor needs to cancel, they must notify the organizers of Port Hope Estival! in writing before July 1st 2010. The registration fee minus a processing charge of \$50.00 will be refunded. Should a vendor withdraw after July 1st 2010 Port Hope Estival! will retain the entire application fee

No Shows/Latecomers:

Space not claimed by 8:00am on Saturday July 31st, will be reassigned and payment will not be refunded. Under special circumstances, you may be permitted to arrive late (under the sole discretion of the Estival management) with pre-approval, however you will not be permitted vehicle entry into restricted areas.

Subletting will not be permitted without express written, preauthorization from Estival Management.

Payment:

Payments will be accepted by Cash or Cheque prior to May 31st 2010. After this date, a \$20 surcharge will apply.

Please make cheques payable to Port Hope Estival.

Estival Payment Authorization Form

This form, along with Vendor Application Form and proof of Insurance liability may be mailed or delivered to the following address;

Port Hope Estival c/o 15 Bloomsgrave Avenue, Port Hope, ON, L1A 1X3.

For more information, contact
Estival Chair (Marielle Lambert) at marielle.lambert@sympatico.ca

Note: Choice of location will be given on a first-come, first serve basis, provided that your application and payment are submitted by May 31, 2010.

I have read and understood the Estival General Rules and shall not hold Port Hope Estival liable for personal loss or damage.

Signature _____

Printed Name _____

Date _____

Form of Payment: (Please circle) Cheque Cash

Total Amount Paid \$ _____

We wish each of you an enjoyable, profitable experience!