



2009 Port Hope Estival Art Vendor Application

Your Name: _____ Business Name: _____

Street Address: _____ Phone: _____

Town/City: _____ Postal Code: _____ Fax _____

Email Address: _____

Rentals are for two day event, front entry only, and includes 1 table, 1 chair, 1-15amp electrical outlet, where available. Please circle below, the appropriate category;

Art Vendor (10' x 10' in tent): **\$100**, OR, (10' x 20' in tent): **\$200**

Charitable Org. (10' x 10' in tent): **\$50** Table Only (outdoors): **\$30** (no discount)

*Artists or Charitable organizations may supply their own tent & get at 25% discount.

Do you require power? (Circle) Yes No Additional Power Required? Yes No
(There will be an extra of \$25.00 charge for Additional Power)

Do you require a table? (Circle) Yes No (Does not apply to those with Table only)

Insurance: Some Art Vendors (depending on art form) will require insurance.

Do you have \$2 Million liability insurance? (Circle) Yes No

Please list merchandise and/or media type you will be selling/displaying. We do not wish to have identical items sold side-by-side, allowing everyone to maximize their profits. This is an arts and cultural arts event. Mass produced merchandise will not be permitted and you may be asked to remove these items or leave the event.

Set-up date is Friday July 31, 2009 (9am – 8pm) and Saturday Aug 2 (6am – 9am).

You are expected to have your booth open during the following times;

Event Dates and Times: Saturday and Sunday from 10am-7pm

Extended hours may be permitted, provided we are given sufficient notice.

Do you wish extended hours? (circle) Yes No If yes, what Times/Dates; _____

Estival General Rules

Security:

You may be required to show your booth sales receipt for vehicle access to restricted areas for set-up and tear down purposes. Make sure you have it or you may be denied entry. **There will be limited on-site volunteer security at all times, as a courtesy to our vendors, however we cannot be held liable for lost, stolen or damaged product and/or vehicles. You are ultimately responsible for your own safety and security.**

Exhibits:

Each booth space is 10' x 10' exactly. Do not encroach on your neighbor. Please ensure that your display does not obstruct the view of neighboring exhibits.

If providing your own marquis, your booth will be safety and fireproof inspected to ensure that marquis/tent pegs are not a tripping hazard; there are no fire hazards.

Marquis:

Art Vendors will be inside our artist's village tent, unless they opt to bring their own marquis and pay the reduced fee. Chairs will be provided.

Staffing:

You are expected to maintain a staff in your booth at all times during event hours. Very limited Volunteer staff may be available to assist for short periods of time at your request.

Signs:

You will be permitted signs in your designated area only. All other signs will be removed.

No Shows/Latecomers:

Space not claimed by 7:30am on Saturday August 1, will be reassigned and payment will not be refunded. Under special circumstances, you may be permitted to arrive late (under the sole discretion of the Estival management) with pre-approval, however you will not be permitted vehicle entry into restricted areas.

Subletting will not be permitted without express written, preauthorization from Estival Management.

Applicant:

The applicant must be the designer and maker of the work represented by the application. Agents and Dealers are not eligible. No work produced or sourced by any commercial means will be accepted.

Payment:

Payments will be accepted by Cash or Cheque prior to April 31, 2009. After this date, a \$20 surcharge will apply.

Please make cheques payable to Port Hope Estival.

Estival Payment Authorization Form

This form, along with Vendor Application Form and proof of Insurance liability (where required) may be mailed or delivered to the following address;

Port Hope Estival c/o 15 Blooms Grove Avenue, Port Hope, ON, L1A 1X3.

For more information, contact
Estival Chair (Marielle Lambert) at marielle.lambert@sympatico.ca

Note: Choice of location will be given on a first-come, first serve basis. If you are demonstrating an art form throughout the event days, please state so on your application and you will be offered first choice of available locations, provided that your application and payment are submitted by April 31, 2009.

I have read and understood the Estival General Rules and shall not hold Port Hope Estival liable for personal loss or damage.

Signature _____

Printed Name _____

Date _____

Form of Payment: (Please circle) Cheque Cash

Total Amount Paid \$ _____

We wish each of you an enjoyable, profitable experience!